

Record of officer decision

Decision title:	Architectural Services for Feasibility Study
Date of decision:	6 th April 2018
Decision maker:	Richard Gabb – Programme Director Housing and Growth
Authority for delegated decision:	<p>Herefordshire Council’s constitution - Scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions</p> <ol style="list-style-type: none"> 1. 3.7.6 Delegation to chief executive 2. 3.7.13 Sub delegation by chief executive to officers 3. Appendix 1 - chief executive’s scheme of delegation to officers – specific sub-delegation to chief finance officer
Ward:	IWidemarsh
Consultation:	The Cabinet Member (Contracts and Assets) has been consulted on the justification for this initial feasibility study
Decision made:	To accept the quotation of £4,400 and instruct Cityheart Partnerships, working with FWP Ltd, to produce initial feasibility study and layout plan options for the improvement of part of the Hereford FC stadium.
Reasons for decision:	The Council would like to understand what opportunities might exist for the improvement of the stadium and facilities. The commissioner of these services (City Heart) has a much deeper knowledge of the council’s emerging brief and the associated timescales on this project than any other consultant we could bring on board at this stage. City Heart have identified that these very preliminary architect services can be carried out by FWP, with our brief in mind. We are reliant on their experience as developers to select a suitable architects firm for this brief therefore it’s not considered that the council should look any further to satisfy itself on procurement compliance or best value for something of this financial value.
Highlight any associated risks/finance/legal/equality considerations:	Legal advice has been sought regarding the procurement of these services at the value shown. There are no risks identified in relation to the relevant other considerations.
Details of any alternative options considered and rejected:	The Council could determine not to commission the feasibility work described but this would prevent the Council considering whether options might exist for the improvement and enhancement of this asset.

Details of any declarations of interest made:	Not applicable

Signed R Gabb

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